



## DOCUMENT NAVIGATOR



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## Intelligent Document Processing

Offering intelligent document capture, processing and delivery, the Itec Document Navigator provides seamless electronic workflows for paper-based documents.

This simple and flexible capture solution manages document based processes easily and with absolute reliability, letting office workers concentrate on the essentials of their business.

### CAPTURE

- MFP Client
- Hot Folder
- Database
- Email
- PC Client
- FTP Server

### PROCESS

- Optical Mark-up Recognition
- Zonal & FreeForm Recognition
- Stamp Annotation
- Text Recognition
- Data Extraction
- Barcode Recognition
- Image Enhancement
- Document Conversion

### DELIVER

- Database
- Connector, DMS, ERP, CRM, Cloud, XML
- Email
- Windows File System
- FTP Server

## Document Capture

- VARIOUS SOURCES:** Data can be captured from various sources, including Itec devices with OpenAPI, desktop computers via the desktop client, e-mails received by a registered e-mail server, databases, FTP servers, and Windows folders monitored by Document Navigator.
- MFP-EMBEDDED:** Workflows start directly on the panel of the multifunctional device (MFP). This provides a convenient means to enter additional workflow information if required.
- SECURE CAPTURING:** Secured Document Navigator workflows require a user login. In addition, the administrator can allocate individual workflows to specific users or user groups.
- LIMITATION OF SCANNING OPTIONS:** The administrator can assign scan settings to specific workflows in order to control characteristics such as the file size for storage and quality.

## Document Processing

- RELIABLE OCR TEXT RECOGNITION:** Textual content is reliably recognised in electronic and paper documents and transformed into editable, extractable or searchable content.
- POPULAR FILE FORMATS:** Automatic conversion into the most popular electronic formats is supported.
- BARCODE RECOGNITION:** This facilitates separating documents and routing them in line with the information contained in the barcode.
- OPTICAL MARK-UP RECOGNITION:** The OMR functionality facilitates reading out surveys helping to analyse, process or distribute the content, depending on the mark-up.
- IMAGE IMPROVEMENT:** The application automatically enhances and improves the captured document.
- FREEFORM AND ZONE RECOGNITION:** This enables recognition according to rules, zones and artificial intelligence. Documents are processed individually according to their recognised content.

## Document Distribution

- NETWORK LOCATION:** Scanned documents are delivered directly into the desired network folders.
- CONNECTORS TO MOST POPULAR SOLUTIONS:** Documents can be stored in several ERP/DMS/CRM/databases or Cloud environments, including SharePoint, Google Drive, DocuWare, OneDrive, M-Files and doc-IT.
- E-MAIL ADDRESS:** The forwarding of digital documents to any internal or external e-mail address is easy, with the address either pre-set or selectable in the MFP panel.
- E-mail addresses can also be retrieved via the company's Active Directory or LDAP address book.
- FTP SERVER & DATABASE:** Documents can be uploaded directly to an FTP server or a database, such as SQL.